

**CORTEZ FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING
March 9, 2016**

CALL TO ORDER and PLEDGE OF ALLEGIANCE

President Orly Lucero called the meeting to order at 6 p.m. in the meeting room at Station #1. Roll call followed after the Pledge of Allegiance and the board members present were Lori Johnson, Buck Woodman, Sherri Wright and Orly Lucero. Kent Lindsay was absent. Administrative Assistant Wendy Mimiaga and Chief Jeff Vandevoorde were present for the meeting.

Sherri Wright made a motion to excused Kent Lindsay from the March 9, 2016 Board of Directors meeting, Buck Woodman seconded. The motion passed on the following vote:

Johnson	Lindsay	Woodman	Wright	Lucero
yes	absent	yes	yes	yes

APPROVAL OF THE AGENDA

Sherri Wright made a motion to approve the agenda for the March 9, 2016 Board of Directors meeting, Lori Johnson seconded. The agenda was approved on the following vote:

Johnson	Lindsay	Woodman	Wright	Lucero
yes	excused	yes	yes	yes

APPROVAL OF MINUTES

The minutes from the regular Board meeting, held on February 10, 2016, were brought before the board for approval.

Buck Woodman made a motion to approve the minutes for the regular Board of Directors meeting held on February 10, 2016, Sherri Wright seconded. The minutes for the meeting were approved on the following vote:

Johnson	Lindsay	Woodman	Wright	Lucero
yes	excused	yes	yes	yes

BILLS AND ACCOUNTS

The board reviewed the list of bills, accounts and the financials included in the Board packet. Ms. Wright inquired about the charge for the fitness equipment. Chief Vandevoorde explained it was for a new set of weights for Station One. Ms. Wright also asked about the Death and Dissability insurance on the P&L statement, noting that it is 97% of what we had budgeted. The Chief explained that it is only one payment per year.

Lori Johnson made a motion to accept the bills and financials including the supplemental list of bills, Sherri Wright seconded. The motion passed on the following vote:

Johnson	Lindsay	Woodman	Wright	Lucero
yes	excused	yes	yes	yes

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE

Included in the packet were inclusions from the Cortez Journal from March 8, 2016, and thank you notes from the Steve and Cathy Nowlin, and Shawn Bittle .

REPORT FROM THE ADMINISTRATIVE ASSISTANT

A report of the current financial accounts was included in the packet. The county treasurer's office distributed a total of \$415,223.49 to the district for the month of February, 2016. \$241,567.79 for the general mill levy, and \$173,655.70 for the additional mill levy.

The balance in the State Farm account, as of February 29, 2016, was \$649,030.48 with interest earned in February, 2016 of \$214.75, year to date earnings are \$424.43. The interest rate remained at 0.45%. The increase in the account was due to the transfer of \$100,000 from the general fund to the State Farm Bank on February 15, 2016. The additional \$100,000 is earmarked in the reserve funds for facilities.

The business money market account at 1st Southwest Bank had a balance of \$130,047.23 as of February 29, 2016, Interest earned in February, 2016 was \$25.83, year to date earnings are \$53.43. The annual percentage yield remained at 0.25%.

The 3 year jumbo CD of \$257,092.42 at 0.60% earned \$132.56 on February 13, 2016. Total interest paid on the CD to date being \$3,099.35 for an updated balance of \$260,191.77.

The \$250,000.00 CD deposited at the First National Bank of Cortez on February 14, 2014 for five (5) years with an interest rate of 0.98% earned \$626.64 for the 4th quarter, November 14, 2015, for a current balance of \$254,314.03. We will not receive another update until March, 2016.

The \$300,000.00 CD deposited at the Community Banks of Colorado for five (5) year CD at 1.15% is updated quarterly. As of December 3, 2015 the total earned on the CD is \$2,211.78, for a current balance of \$302,211.78. We will not receive another update until March, 2016.

The total earned in the reserve funds for the month of February, 2016 was \$373.14. The total in the reserve accounts is \$1,595,795.29.

The unemployment rate remained at 4.9% adding 242,000 jobs in February, and the December and January numbers were revised up an additional 30,000 jobs. The labor force participation rate reached a thirteen month high of 62.9% as more Americans began searching for jobs and found them. This could encourage the Federal Reserve to increase rates as early as June, rather than the projected September meeting.

The election for the Board of Directors will be May 3, 2016. We have three (3) candidates running for two (2) four (4) year terms and one (1) candidate running for one (1) two (2) year term. The lot drawing, for the placement of the names on the ballot, was done on Tuesday, March 1, 2016 by Linda Smith, Clerk, City of Cortez. The names will appear on the ballot as follows; for the four (4) year terms the order will be Rodney Branson, Orly Lucero, Lori Johnson; and for the two (2) year term it will be Buck Woodman.

REPORT FROM THE ASST. CHIEF

There was no report.

REPORT FROM THE FIRE CHIEF

Chief Vandevoorde went over his report and list of meetings that was included in the packet. The Chief reported that the testing for the Assistant Chief's positions was held on Friday, February 19, 2016. There were two very strong candidates, and a tentative offer has been made to Shawn Bittle from St. Louis. Mr. Bittle has accepted the position and his official start date will be April 17, 2016. Mr. Bittle has over twenty (20) years of experience in the fire service. He was a volunteer chief and a captain on a combination department, and is currently an acting captain on a truck company in the City of St. Louis that runs over 2,700 call a year. He has also worked as an instructor at the St. Louis Fire Academy and on incident management teams. Mr. Bittle has shown immense interest in the position since he submitted his application, and contacted us several times, and was highly regarded by all of the evaluators. The Chief stated that he was very happy Mr. Bittle accepted the job, and believes he will fit in very well with the District. Ms. Johnson asked if he had any wildland experience, which the Chief replied that he does.

Chief Vandevoorde reported that he and Ms. Mimiaga, along with our architect Dennis Ross, have been working on the DOLA Energy Impact grant for the new station. We will be asking for \$2 million. We met with Ken Charles on Tuesday, March 8, 2016 to review the grant and what we had written to date. Mr. Charles seems very positive based on what we have so far. Mr. Charles then met over lunch with the Chief and President Lucero. The grant is due April 1, 2016.

Sherri Wright made a motion to proceed with, and submit the DOLA Energy Impact Grant due April 1, 2016 for the new fire station/administration building, Lori Johnson seconded. The motion passed on the following vote:

Johnson	Lindsay	Woodman	Wright	Lucero
yes	excused	yes	yes	yes

There were 139 calls during the month of February, 111 EMS calls, 23 fire calls and 5 vehicle accidents. The total number of calls to date, for 2016, are 292.

Also included in the packet were the mold report, the risk assessment done by our insurance company, and the building inspection done by the City of Cortez for Station One and the Administration Building. Each of the reports has unfavorable results, and show major violations. The three reports will be included as attachments to the grant.

Ms. Johnson inquired about the total cost for the new station. The Chief explained that we have made some cuts and now the station cost will be approximately \$3.2 million with \$400,000 for the site work and \$300,000 for the architectural drawings, construction and bid documents. The station cost was brought down from \$4.6 million to \$3.2 million by making some cuts and taking out about 3,000 sq. ft.

The Chief thanked the crew for helping out with G.W. McCutcheon's funeral on Saturday, March 5, 2016. Mr. McCutcheon passed away on March 3, 2016. We had the Seagraves carry him to the cemetery, and had the honor guard, Justin Lindsay, Kevin Dunn and Cody Rogers, at the ceremony. Many of the retirees were also present. The family was very appreciative.

The Chief also commended the crew for a job well done at the CR 32 fire, March 4, 2016. The fire was a complete loss and the home owner lost everything, and did not have insurance, nor a place to live. Lt. Mike Cabell and his wife Heather have graciously donated their RV to Mr. Ellis so he would have a place to live. And a congratulations to Lt. Cabell and Kaelee Allmon for

passing their Advanced EMT.

The Chief also informed the Board that Kevin Dunn has accepted a job as a firefighter/paramedic with the Montrose Fire Department and will be relocating to Montrose with his family. Mr. Dunn has not yet submitted his official resignation, but stated that March 25, 2016 will be his last day. We will look into hiring internally.

NEW BUSINESS

New Chassis for Rescue 2 – Rescue @ has had many mechanical issues over the past several years. The District has already spent over \$15,000 on the repairs, with much more needed, over \$7,000 has recently been quoted for additional repairs that need to be done to this vehicle. The Chief has gotten a quote of \$46,657 from Keesee Motors for a new chassis, Ford F-550 4x4 crew cab.

Chief Vandevoorde would like to purchase the new chassis and have the 'box' transferred over from the old one, an additional cost of \$3,400. This would be a huge savings over purchasing a new rescue vehicle that could cost upwards of \$200,000. We currently have the money budgeted to cover the cost of the new chassis under Capital Outlay.

Sherri Wright made a motion to purchase the new chassis from Keesee Motors for Rescue 2, Buck Woodman seconded. The motion passed on the following vote:

Johnson	Lindsay	Woodman	Wright	Lucero
yes	excused	yes	yes	yes

OLD BUSINESS

There was no old business.

EXECUTIVE SESSION

There was no executive session

ADJOURNMENT

Having no further business to come before the board, Lori Johnson made a motion to adjourn the meeting, Sherri Wright seconded. The motion passed as follows:

Johnson	Lindsay	Woodman	Wright	Lucero
yes	excused	yes	yes	yes

The meeting adjourned at 6:23 p.m.

Orly Lucero – President

Attest:

Kent Lindsay – Secretary/Treasurer