

**CORTEZ FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING
March 8, 2017**

CALL TO ORDER and PLEDGE OF ALLEGIANCE

President Orly Lucero called the meeting to order at 6 p.m. in the meeting room at Station #1. Roll call followed after the Pledge of Allegiance and the board members present were Orly Lucero, Rodney Branson, and Buck Woodman. Sherri Wright and Kent Lindsay were absent. Administrative Assistant Wendy Mimiaga, Asst. Chief Shawn Bittle and Chief Jeff Vandevoorde were also present.

Buck Woodman made a motion to excuse Sherri Wright and Kent Lindsay, Rodney Branson seconded. The motion was passed on the following vote:

Branson	Lindsay	Woodman	Wright	Lucero
Yes	absent	yes	absent	yes

APPROVAL OF THE AGENDA

Buck Woodman made a motion to approve the agenda for the March 8, 2017 Board of Directors meeting, Rodney Branson seconded. The agenda was approved on the following vote:

Branson	Lindsay	Woodman	Wright	Lucero
Yes	excused	yes	excused	yes

APPROVAL OF MINUTES

The minutes from the regular Board of Directors meeting, held on February 8, 2017, were brought before the board for approval.

Rodney Branson made a motion to approve the minutes for the regular Board of Directors meeting held on February 8, 2017, Buck Woodman seconded. The minutes for the meeting were approved on the following vote:

Branson	Lindsay	Woodman	Wright	Lucero
Yes	excused	yes	excused	yes

BILLS AND ACCOUNTS

The board reviewed the list of bills, accounts and the financials included in the Board packet.

Buck Woodman made a motion to accept the bills and financials including the supplemental list of bills, Rodney Branson seconded. The motion passed on the following vote:

Branson	Lindsay	Woodman	Wright	Lucero
Yes	excused	yes	excused	yes

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE

Included in the packet were inclusions from the Cortez Journal from February 14 and 21, 2017.

REPORT FROM THE ADMINISTRATIVE ASSISTANT

A report of the current financial accounts was included in the packet. The county treasurer's office distributed a total of \$448,743.66 to the district for the month of February, 2017. \$264,654.24 for the general mill levy, and \$184,089.42 for the additional mill levy.

The balance in the State Farm account, as of February 28, 2017, was \$852,056.34 with interest earned in February, 2017 of \$294.08. The interest rate remained at 0.45%.

The business money market account at 1st Southwest Bank had a balance of \$130,372.75 as of February 28, 2017. Interest earned in February, 2017 was \$25.00. The annual percentage yield remained at 0.25%.

The 3 year jumbo CD of \$257,092.42 at 0.60% earned \$137.66 on February 14, 2017, for an updated balance of \$261,766.20. This CD came due on February 14, 2017, and \$261,766.20 was rolled over for thirty-six (36) months (three (3) years) at 1.25%

There was no update on the CD's held at First National Bank or Community Bank. The \$250,000.00 CD deposited at the First National Bank of Cortez on February 14, 2014 for five (5) years with an interest rate of 0.98%, has a current balance of \$256,822.35 as of November 14, 2016. The \$300,000.00 CD deposited at the Community Banks of Colorado for five (5) years at 1.15% on April 13, 2015, has a current balance of \$305,715.85 as of November, 2016. The Community Banks of Colorado has been purchased by the Four Corners Community Bank. We will see if we will receive monthly statements from the bank for this CD or if we will have to occasionally request an update.

It was reported that the total earned on the reserve funds for February, 2017 was \$456.74, and the total in the reserve accounts was \$1,806,733.49.

The Federal Reserve announced that they will most likely raise the Fed Funds rate after their next meeting, March 14 – 15, 2017, with a target rate of 0.75%. This is sooner than expected. The Fed also plans to raise rates two (2) more times in 2017.

REPORT FROM THE ASST. CHIEF

Asst. Chief Shawn Bittle included his report and a list of meetings, events and trainings he attended. Asst. Chief Bittle reported that the testing for Driver/Operator - Engineer has been postponed due to one of the candidates being out for a knee injury. He should be back on duty in six (6) weeks.

We had a great month on Facebook, reaching 6,500 people, with over 1,000 post engagements.

The training at the old high school has slowed down while we are waiting for a diagram of the walls showing which are 'hot' so we can continue with training on breaching of walls. After they finish the asbestos abatement we will be able to cut holes in the roof and practice ventilation techniques.

The Montezuma County Fire Academy will start the first of next month (April, 2017). They are anticipating ten (10) cadets again this year, from all county fire departments. The classes will also be rotated through all the departments as well.

The Asst. Chief also reported he is participating in the Kiwanis fundraiser, the Polar Bear Plunge (to raise money for schools) on Saturday, March 11, 2017. He has raised around \$1,600 on his go-fund-me page, and both the Dolores and Pleasant View Fire Departments each donated \$250.

REPORT FROM THE FIRE CHIEF

Chief Vandevoorde went over his report and list of meetings that were included in the packet. The Chief reported ISO, Insurance Service Organization, met with him a couple of months ago. The results have been returned and we have gone down from a four-ten (4/10) to a three-ten (3/10). This is good news for home owners and businesses. This is due to training, record keeping and having full time staffing. In the past, ISO did not recognize full time staffing. They are now looking at the quicker response time with possibly fewer individuals as preferable to more volunteers and a longer response time. We came close to a two-ten (2/10), and will continue to work toward to lower rating.

The old Rescue-2 chassis was sold on Big Iron Auctions. The bidding closed on February 22, 2017, and the high bid was \$15,500.00. We will receive \$13,950.00 after the 10% commission. The high bid was from a gentleman from Michigan. He will be responsible for delivery.

Rodney Branson made a motion to accept the high bid of \$15,500, less the 10% fee, from Big Iron Auctions for the Rescue 2 chassis, Buck Woodman seconded. The motion passed on the following vote:

Branson	Lindsay	Woodman	Wright	Lucero
Yes	excused	yes	excused	yes

There were 150 calls during the month of February, 133 EMS calls, 15 fire calls and 2 vehicle accidents. The total calls for the year is 336. It has been very busy. This is about 50-60 calls over the same time last year.

The plans are done for the new fire station and have been sent to the City of Cortez for review. There is a site on line for the contractors to use to review the plans prior to submitting their bids. We are scheduled to have a pre-bid meeting on Thursday, March 16, 2017 at 1 p.m., with Rick Feeney. Bids are due by Tuesday, March 28, 2017, and interviews with the contractors will be on Thursday, March 30, 2017 with Dennis Ross. The interviews will be about an hour for each. Mr. Ross has sent out a list of questions that the contractors will have to write out and send back to him prior to the interviews. It could take up to two weeks for Mr. Ross to compile the information and recommend to whom the bid should be awarded. We are looking at the end of April, first of May to break ground.

President Lucero inquired how long the City will need to review the plans. Sam Proffer said he will need about two to three weeks for review. He will not only be looking at it for code violations, but in great detail as it is also considered a City project, and he would like to see it run smoothly for us. President Lucero commented that Mr. Proffer should be done prior to the bids and interviews to lessen the number of change orders. Chief Vandevoorde stated that Mr. Ross

believes it should all be done in time for the contractors to have the final plans to review, and be able to address any changes and/or issues that arise.

Chief Vandvoorde reported that the sale of the training house fell through due to the extra cost that the buyer would have to pay, i.e. the water/sewer tap would be around \$4,000 and the electric would be about \$3,000. He asked if we would come down in price, which the Chief did not believe would be in the best interest of the District. Chief Vandvoorde then met with Shane Hale, the Cortez city manager, to see if the City was still interested in the property, and if they would be interested in a trade of the property for the permit and city fees incurred by the new station. Mr. Hale is very interested and will bring the proposal to the next City Council workshop for discussion.

The Chief informed the Board the Chief Jeff Yoder of Pleasantview Volunteer Fire Department, was in a serious ATV accident in Arizona. He has sustained a concussion, and will have to remain in Arizona for a while. He was wearing a helmet.

A list of the fire inspections done by Sean Canada, Fire Inspector for the City of Cortez, was also included with the Chief's report.

NEW BUSINESS

There was no New Business

OLD BUSINESS

There was no Old Business

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Having no further business to come before the board, Buck Woodman made a motion to adjourn the meeting, Rodney Branson seconded. The motion passed as follows:

Branson	Lindsay	Woodman	Wright	Lucero
Yes	excused	yes	excused	yes

The meeting adjourned at 6:18 p.m.

Orly Lucero – President

Attest:

Kent Lindsay – Secretary/Treasurer