

**CORTEZ FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING  
March 11, 2015**

**CALL TO ORDER and PLEDGE OF ALLEGIANCE**

President Orly Lucero called the meeting to order at 6:05 p.m. in the meeting room at Station #1. Roll call followed after the Pledge of Allegiance and the board members present were Kent Lindsay, Sherri Wright and Orly Lucero. Diane Fox and Lori Johnson were absent. Administrative Assistant Wendy Mimiaga, Asst. Chief Charles Balke and Chief Jeff Vandevorde were present for the meeting.

Kent Lindsay made a motion to excuse Diane Fox and Lori Johnson from the Board of Directors meeting, Sherri Wright seconded. The motion passed on the following vote:

|        |         |        |         |        |
|--------|---------|--------|---------|--------|
| Fox    | Lindsay | Wright | Johnson | Lucero |
| absent | yes     | yes    | absent  | yes    |

**APPROVAL OF THE AGENDA**

There were no changes or additions to the agenda for the Board of Directors meeting, March 11, 2015.

Kent Lindsay made a motion to approve the agenda for the March 11, 2015 Board of Directors meeting, Sherri Wright seconded. The agenda was approved on the following vote:

|         |         |        |         |        |
|---------|---------|--------|---------|--------|
| Fox     | Lindsay | Wright | Johnson | Lucero |
| excused | yes     | yes    | excused | yes    |

**APPROVAL OF MINUTES**

The minutes from the regular meeting, held on February 11, 2015, were brought before the board for approval.

Sherri Wright made a motion to approve the minutes for the regular Board of Directors meeting held on February 11, 2015, Kent Lindsay seconded. The minutes for the meeting were approved on the following vote:

|         |         |        |         |        |
|---------|---------|--------|---------|--------|
| Fox     | Lindsay | Wright | Johnson | Lucero |
| excused | yes     | yes    | excused | yes    |

**BILLS AND ACCOUNTS**

The board reviewed the list of bills, accounts and the financials included in the Board packet.

Kent Lindsay made a motion to accept the bills and financials including the supplemental list of bills, Sherri Wright seconded. The motion passed on the following vote:

|         |         |        |         |        |
|---------|---------|--------|---------|--------|
| Fox     | Lindsay | Wright | Johnson | Lucero |
| excused | yes     | yes    | excused | yes    |

## **PUBLIC COMMENT**

There was no public comment.

## **CORRESPONDENCE**

Included in the packet were inclusions from the Cortez Journal from February 20, 24, March 6, 2015, and a thank you note from Chuck and Rosie Carter.

## **REPORT FROM THE ADMINISTRATIVE ASSISTANT**

A report of the current financial accounts was included in the packet. The county treasurer's office distributed a total of \$277,306.53 to the district for the month of February, 2015. \$155,146.51 for the general mill levy, and \$112,160.02 for the additional mill levy.

The business money market account at 1<sup>st</sup> Southwest Bank had a balance of \$129,320.97 as of February 27, 2015 with Interest earned in February, 2015 of \$24.80. The annual percentage yield remained at 0.25%, and the interest paid year to date was \$51.36. The 3 year jumbo CD of \$257,092.42 at 0.60% earned \$131.76 on February 13, 2015. Total interest paid year to date is \$263.46, with the total interest paid on the CD to date being \$1,547.15 for an updated balance of \$258,639.57.

\$250,000 was deposited in a jumbo CD, at 0.98%, for 5 years at the First National Bank of Cortez on February 14, 2014. On February 14, 2015, a quarterly interest payment was made on the CD of \$622.07. The total interest paid is \$2,459.02. The value, as of February 14, 2015 is \$252,459.02.

The balance in the State Farm account, as of February 28, 2015, was \$846,054.74 with interest earned in February, 2015 of \$389.33, and year to date \$777.42. The interest rate remained at 0.60%. The total in the reserve accounts is \$1,486,474.30.

Chief Vandevorode added that we are looking at current CD rates, with the possibility of taking some of the money out of the State Farm bank. We should not hold that much money in one depository. We will still have enough liquidity if needed. This will be included under new business at the April meeting.

A current update on the economy was included in the report. The jobless rate dropped from 5.7% to 5.5% in February, adding 295,000 jobs, above the 240,000 forecasted. This is the top of the Federal Reserve's natural unemployment rate, and could put more pressure on the Fed to re-address interest rates. We could see a rise by mid-year, despite the average hourly income only increasing 2% over the past twelve months.

## **REPORT FROM THE ASST. CHIEF**

Asst. Chief Balke included his report in the packet along with a list of the trainings, meetings and events he attended. Asst. Chief Balke reported that for the Conflict Resolution class, an outside instructor was brought in and presented a seven (7) hour class that was well attended.

The new Cadet program is up and running. We will be working with the individuals to get an appropriate schedule set up for them.

We have not heard from the State regarding the Firefighter Health and Safety grant we applied for.

Another Citizens Fire academy is being organized and will take place April 30 to May 21, 2015. It

will be limited to twelve (12) people.

A graph of the monthly calls and response times for February, broken down by district, was included. The weighted average response time for the month of February, taking into consideration all districts, was five minutes, forty-two seconds.

### **REPORT FROM THE FIRE CHIEF**

Chief Vandevoorde went over his report and list of meetings that was included in the packet. Chief Vandevoorde reported that we have been meeting with Southwest Memorial Hospital regarding the NFPA firefighter physicals. Physicals will be mandatory this year. We are hoping to streamline the process while meeting the NFPA standards. Having everything done at the hospital will be more convenient and efficient than having to go to multiple places, as it is currently done. The hospital will put a package and price together for us.

The Chief also reported that he is working on getting the roof of Station One repaired. It has been leaking and causing problems with the alarm system.

Chief Vandevoorde thanked everyone who was able to attend the awards banquet on February 21, 2015, and congratulated Kaelee Allmon on being awarded Firefighter of the Year, and Staton Morford on receiving the Chief's Award. Ms. Allmon has also been hired as our newest full-time firefighter.

There were 131 calls during the month of February, for a total of 308 calls for 2015.

Dennis Ross, Pacheco Ross Architects, will be sending the Program, Space Analysis and conceptual construction budget with a cost analysis soon.

There were two (2) structure fires, with injuries, on February 18, 2015, about three (3) hours apart. Our crew handled both very well.

We were required, by FPPA, Fire Police Pension Association of Colorado, to have a payroll audit completed by our auditor. We were informed about this the end of December, first of January, and the audit is due by March 31, 2015. We worked with Heidi Trainor's office to produce the necessary information for the audit. An acknowledgement letter was included to be signed by the Board of Directors.

Kent Lindsay made a motion to sign the acknowledgement letter to Heidi Trainor for the FPPA audit, Sherri Wright seconded. The motion was approved on the following vote:

|         |         |        |         |        |
|---------|---------|--------|---------|--------|
| Fox     | Lindsay | Wright | Johnson | Lucero |
| excused | yes     | yes    | excused | yes    |

A resignation letter was submitted to Orly Lucero, President, Board of Directors, by Diane Fox, Director. Ms. Fox will be moving out of the area, and predicts that April 8, 2014 will be her last Board meeting. It was requested that Ms. Fox's resignation be put on the agenda as new business for the next Board meeting, April 8, 2015.

### **NEW BUSINESS**

There was no new business.

**OLD BUSINESS**

There was no old business.

**EXECUTIVE SESSION**

There was no executive session.

**ADJOURNMENT**

Having no further business to come before the board, Kent Lindsay made a motion to adjourn the meeting, Sherri Wright seconded. The motion passed as follows:

|         |         |        |         |        |
|---------|---------|--------|---------|--------|
| Fox     | Lindsay | Wright | Johnson | Lucero |
| excused | yes     | yes    | excused | yes    |

The meeting adjourned at 6:24 p.m.

\_\_\_\_\_  
Orly Lucero – President

Attest:

\_\_\_\_\_  
Kent Lindsay – Secretary/Treasurer