

**CORTEZ FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING  
June 10, 2015**

**CALL TO ORDER and PLEDGE OF ALLEGIANCE**

President Orly Lucero called the meeting to order at 6:03 p.m. in the meeting room at Station #1. Roll call followed after the Pledge of Allegiance and the board members present were Lori Johnson, Sherri Wright and Orly Lucero. Kent Lindsay was absent. Administrative Assistant Wendy Mimiaga, Asst. Chief Charles Balke, and Chief Jeff Vandevoorde were present for the meeting.

Lori Johnson made a motion to excuse Kent Lindsay from the Board of Directors meeting, Sherri Wright seconded. The motion passed on the following vote:

Lindsay	Wright	Johnson	Lucero
absent	yes	yes	yes

**APPROVAL OF THE AGENDA**

There were no changes or additions to the agenda for the Board of Directors meeting, June 10, 2015.

Sherri Wright made a motion to approve the agenda for the June 10, 2015 Board of Directors meeting, Lori Johnson seconded. The agenda was approved on the following vote:

Lindsay	Wright	Johnson	Lucero
excused	yes	yes	yes

**APPROVAL OF MINUTES**

The minutes from the regular meeting, held on May 13, 2015, were brought before the board for approval.

Lori Johnson made a motion to approve the minutes for the regular Board of Directors meeting held on May 13, 2015, Sherri Wright seconded. The minutes for the meeting were approved on the following vote:

Lindsay	Wright	Johnson	Lucero
excused	yes	yes	yes

**BILLS AND ACCOUNTS**

The board reviewed the list of bills, accounts and the financials included in the Board packet. Ms. Wright inquired about the 'specky four eyes' on Asst. Chief Balke's credit card statement. It was explained that the card had been hacked and this was a credit. The card has been canceled and a new card reissued.

Sherri Wright made a motion to accept the bills and financials including the supplemental list of bills, Lori Johnson seconded. The motion passed on the following vote:

Lindsay	Wright	Johnson	Lucero
excused	yes	yes	yes

## **PUBLIC COMMENT**

Asst. Chief Balke introduced two new part time firefighters to the Board. Matt Fudala and Tony Herrera. Both new recruits are currently doing their forty-eight hours of ride time to become oriented with our equipment. Both are graduates of the San Juan Fire Academy.

## **CORRESPONDENCE**

Included in the packet were inclusions from the Cortez Journal from May 15, 29, 2015.

*(Mr. Lindsay arrived and joined the Board of Directors meeting at 6:11 p.m.)*

## **REPORT FROM THE ADMINISTRATIVE ASSISTANT**

A report of the current financial accounts was included in the packet. The county treasurer's office distributed a total of \$107,801.36 to the district for the month of May, 2015. \$64,869.68 for the general mill levy, and \$42,931.68 for the additional mill levy.

The business money market account at 1<sup>st</sup> Southwest Bank had a balance of \$129,801.63 as of May 29, 2015 with Interest earned in May, 2015 of \$25.73. The annual percentage yield remained at 0.25%, and the interest paid year to date was \$132.02. A deposit of \$400.00 was made to the account from the General Fund on May 18, 2015. This was to eliminate a 'no activity' fee that was going to be charged to the account.

The 3 year jumbo CD of \$257,092.42 at 0.60% earned \$127.70 on May 13, 2015. Total interest paid year to date is \$642.12, with the total interest paid on the CD to date being \$1,925.81 for an updated balance of \$259,018.23

The \$250,000.00 CD deposited at the First National Bank of Cortez on February 14, 2014 for five (5) years with an interest rate of 0.98% had a quarterly, March – May, interest payment made on May 14, 2015 of \$603.27. The total earned on the CD is \$3,062.29 for an updated balance of \$253,062.29.

The balance in the State Farm account, as of May 31, 2015, was \$547,047.35 with interest earned in May, 2015 of \$255.48, and year to date \$1,770.03. The interest rate remained at 0.55%.

\$300,000.00 was deposited in to a five (5) year CD at 1.15% at the Community Banks of Colorado on April 13, 2015. We have not yet received a statement for this account. The total in the reserve accounts is \$1,488,929.50.

A current update on the economy was included in the report. The jobless rate increased to 5.5% in May, despite adding 280,000 jobs, mostly due to an increase in the labor force participation rate. The average hourly earnings rate also increased 0.3% in May. Due to the economy growing stronger, the consensus is the Fed will increase short term interest rates this year, however, the International Monetary Fund has requested that they wait until 2016.

## **REPORT FROM THE ASST. CHIEF**

Asst. Chief Balke included his report in the packet along with a list of the trainings, meetings and events he attended, as well as several projects he has been working. There were no specific shift trainings in May due to other ongoing events such as hazmat tech class, hose testing, etc.

Asst. Chief Balke reported that we have not received any notification on the AFG grant. We have not yet been denied.

A lot is being done in public education including the hosting of the exchange students, and numerous station tours for different groups and individuals.

A graph of the monthly calls and response times for May, broken down by district, was included. The weighted average response time for the month of May, taking into consideration all districts, was six minutes, twenty-seven seconds. The increase was due to many calls in district 5, McElmo Canyon, County Road G.

Asst. Chief Balke showed the new SCBA and RIT packs that were purchased with the \$284,000 AFG grant we were awarded. They are 5500 psi versus 4500 psi, and 45 minute versus 30 minute in duration and they have several additional safety features that have been added, including a buddy breather hose to help downed firefighters. Each new bottle has our emblem on it and an inventory number which will help with tracking. They have all been inventoried and are now on all the units. New masks and regulators are now being issued to all the members. We also now have three (3) new RIT, Rapid Intervention Team, packs, four (4) total. We are the only agency in Montezuma County that has these packs. All of the new equipment is for the firefighters safety and survivability.

### **REPORT FROM THE FIRE CHIEF**

Chief Vandevoorde went over his report and list of meetings that was included in the packet. Chief Vandevoorde reported that there was a good turnout for the Blood Drive on May 27, 2015, and we were able to fill the schedule. United Blood Services like to schedule three to four drives a year with the District.

The staff is composing an RFP, Request For Proposal, for the annual District governmental audit. Information has been received from several agencies, and the document should be ready for approval to the July Board of Directors meeting.

There were 156 calls during the month of May, 125 EMS calls, 25 fire calls and 6 vehicle accidents, for a total of 791 calls for 2015. Of the 791 calls, 8%, or 63 calls, are overlapping calls.

The foreign exchange students from California, eight students and five chaperones, visited the District again on May 27, 2015. The crew did an extrication demonstration for them and cooked them dinner. They were all very excited to learn about the fire department.

Heidi Tranior will be present at the next Board of Directors and Pension Board meetings on July 8, 2015, to present the 2014 audit. There have been several changes in the audit that pertain to the pension fund.

The Chief complimented the crew for a series of calls that occurred recently. It was an overlapping call that came in as a downed individual with a weak pulse. It turned out to be a full arrest. The ambulance was tied up on another call and transport, and the back-up crew was not in yet. Danny Barfield and Corey Adamy were the first two on the scene and were able to revive the patient. Kaelee Allmon and Kody Deavers showed up to assist until the ambulance arrived. The patient was flown out and did survive. It was a very good job by our crew.

Chief Vandevoorde reported that the District has received \$5,462 in donations from the community for the Fire Pup Program. This is over \$1,000 more than we received last year, and will allow us to purchase a lot of Pub Ed material. This shows a lot of support from our community.

We have been having several issues with the bay doors at Station One. The doors are very big and heavy, and the motor clutch failed allowing the door to come down on a vehicle. It did not damage the vehicle, but it did damage the door. It is working for now, but we will have to purchase a new motor and clutch for the door.

A list of the fire inspections from Sean Canada was also included with the Chief's report. Mr. Canada was on vacation for a week and attending a class for a week, the reason for the shorter list.

**NEW BUSINESS**

There was no new business.

**OLD BUSINESS**

**Board Vacancy** – The Board of Directors held a workshop on Wednesday, June 3, 2015 at 5:30 p.m. at Station One. The meeting was noticed at all four (4) designated posting places and the legal section of the Cortez Journal on Tuesday, May 26, 2015. The Board met and interviewed all four (4) individuals that submitted a letter of intent to fill the vacant Board position.

Ms. Johnson thanked all four candidates, Jim Candelaria, Karen Dickson, Susa Kelley and Buck Woodman, for applying.

Lori Johnson made a motion to appoint Buck Woodman to the Board of Directors of the Cortez Fire Protection District, Sherri Wright seconded. The motion passed on the following vote:

Lindsay	Wright	Johnson	Lucero
Yes	yes	yes	yes

Mr. Woodman will be sworn in at the next Board of Directors meeting, July 8, 2015.

**EXECUTIVE SESSION**

There was no executive session.

**ADJOURNMENT**

Having no further business to come before the board, Kent Lindsay made a motion to adjourn the meeting, Sherri Wright seconded. The motion passed as follows:

Lindsay	Wright	Johnson	Lucero
yes	yes	yes	yes

The meeting adjourned at 6:26 p.m.

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Orly Lucero – President

Attest:

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Kent Lindsay – Secretary/Treasurer