

**CORTEZ FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING
January 13, 2016**

CALL TO ORDER and PLEDGE OF ALLEGIANCE

President Orly Lucero called the meeting to order at 6:38 p.m. in the meeting room at Station #1. Roll call followed after the Pledge of Allegiance and the board members present were Lori Johnson, Sherri Wright, Kent Lindsay, Buck Woodman and Orly Lucero. Administrative Assistant Wendy Mimiaga and Chief Jeff Vandevoorde were present for the meeting.

APPROVAL OF THE AGENDA

Lori Johnson made a motion to approve the agenda with the correction of the date under New Business, Election from 2014 to 2016, for the January 13, 2016 Board of Directors meeting, Sherri Wright seconded. The agenda was approved on the following vote:

Johnson	Lindsay	Woodman	Wright	Lucero
Yes	yes	yes	yes	yes

APPROVAL OF MINUTES

The minutes from the regular Board meeting, held on December 9, 2015, were brought before the board for approval.

Sherri Wright made a motion to approve the minutes for the regular Board of Directors meeting held on December 9, 2015, Buck Woodman seconded. The minutes for the meeting were approved on the following vote:

Johnson	Lindsay	Woodman	Wright	Lucero
Yes	yes	yes	yes	yes

BILLS AND ACCOUNTS

The board reviewed the list of bills, accounts and the financials included in the Board packet. Mr. Lindsay inquired about the \$470 bill for agency subscription. This was the yearly charge for the Active 911, the text messages that come across the members phones for each call. It is another way of alerting the members when there is a call.

Ms. Wright noted that based on the 2015 P&L, we were substantially over budget for overtime pay. Chief Vandevoorde explained that the over time line item was adjusted accordingly for the 2016 budget. The Chief further explained that when a part time firefighter 'calls off' or there is an empty shift, and no one fills it, then a full time firefighter is held over or called in to fill the shift. This increases the overtime pay, but subsequently decreases the reserve pay line item. Overall, we are under budget for wages.

Kent Lindsay made a motion to accept the bills and financials including the supplemental list of bills, Sherri Wright seconded. The motion passed on the following vote:

Johnson	Lindsay	Woodman	Wright	Lucero
Yes	yes	yes	yes	yes

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE

Included in the packet were inclusions from the Cortez Journal from December 11, 15, 18, 2015. And a thank you letter from United Blood Services.

REPORT FROM THE ADMINISTRATIVE ASSISTANT

A report of the current financial accounts was included in the packet. The county treasurer's office distributed a total of \$8,061.86 to the district for the month of December, 2015. \$8,037.94 for the general mill levy, and \$23.92 for the additional mill levy. The majority of the tax income was S.O., specific ownership, tax.

The balance in the State Farm account, as of December 31, 2015, was \$548,606.02 with interest earned in December, 2015 of \$209.64, and for the year, 2015, \$3,328.70. The interest rate remained at 0.45%.

The business money market account at 1st Southwest Bank had a balance of \$129,993.80 as of December 31, 2015 with Interest earned in December, 2015 of \$27.60. The annual percentage yield remained at 0.25%, and the total interest paid for the year, 2015, was \$324.19.

The 3 year jumbo CD of \$257,092.42 at 0.60% earned \$128.15 on December 13, 2015. Total interest paid for the year, 2015, was \$1,550.61, with the total interest paid on the CD to date being \$2,834.30 for an updated balance of \$259,926.72.

The \$250,000.00 CD deposited at the First National Bank of Cortez on February 14, 2014 for five (5) years with an interest rate of 0.98% earned \$626.64 for the 4th quarter, November 14, 2015, for a current balance of \$254,314.03. We will not receive another update until March, 2016.

The \$300,000.00 CD deposited at the Community Banks of Colorado for five (5) year CD at 1.15% is updated quarterly. As of December 3, 2015 the total earned on the CD is \$2,211.78, for a current balance of \$302,211.78. We will not receive another update until March, 2016.

The total earned in the reserve funds for the month of December was \$365.39. The total earned for the year, 2015, was \$9,746.02. The total in the reserve accounts is \$1,495,052.35.

The unemployment rate remained at 5% while the economy added 292,000 jobs in December. The previous months were revised up, adding an additional 50,000 jobs. The average monthly gains for 2015 were 221,000 jobs per month, with a total of 2.65 million jobs added to the economy in 2015.

The Federal Reserve did increase the fed funds rate by a ¼ % at the December, 2015 FOMC meeting. The rate has been held near zero for the past seven (7) years. The Fed intends to raise rates gradually, but only if economic growth continues. It is anticipated that short term rates will increase about 1% a year over the next three (3) years.

REPORT FROM THE ASST. CHIEF

There was no report from the Asst. Chief. Asst. Chief Balke has left the department and accepted the Chief's position in Clifton, Colorado.

REPORT FROM THE FIRE CHIEF

Chief Vandevoorde went over his report and list of meetings that was included in the packet. Chief Vandevoorde announced that letters have been sent to the six (6) qualifying candidates for the Asst. Chief's position stating they have been selection to move forward to the testing process. The candidates have until Friday, January 29, 2016 to reply if they are interested in testing. The assessment center has been scheduled for Friday, February 19, 2016.

The Chief thanked everyone who participated in the bell ringing for the Salvation Army again this year. We manned both entrances at Wal-Mart all day on Saturday, December 19, 2015, and collected \$1,337, the most collected in one day for the third year in a row. The Salvation Army is very appreciative for all the department does to help.

There were 185 calls during the month of December, 144 EMS calls, 33 fire calls and 8 vehicle accidents, for a total of 1983 calls for 2015. This was 209 calls over last year, 2014. And again without much of a fire season.

The department delivered holiday gifts and meals to our ten (10) adopted families on Christmas Eve. The Chief thanked everyone who helped out with the deliveries. This is a great program that brings a lot of joy and happiness to ten families. All the money used for the program is donated by the members of the department. Each member can elect to have a certain amount of money deducted from each paycheck, which then goes into a separate line item for the Christmas Fund. This is the sixth year we have done this.

Chief Vandevoorde included a Dollar Value Saved and Loss Analysis for the year, 2015, in the packet. This shows the total values, \$1,455,595, associated with the fires fought in 2015, and the total value in losses due to fire, \$739,246 and also the total value saved, \$716,349. The department was able to save 49.21% in property due to response times, training, and ability.

Also included in the packet was a list of accomplishments made in 2015. Some of these included the grants the District received, over \$16,000 in various grants and \$284,050 AFG grant to replace all of the SCBA's and help purchase a new air compressor. Three (3) of our fulltime firefighters were promoted to be our first officers, and four (4) new fulltime and five (5) part time firefighters were hired. We also put on four (4) new volunteers. And we hired an architect to design a new fire station. We are exploring all possible funding options and will submit an Energy Impact grant in April, 2016.

Ms. Johnson commented that she appreciated that some volunteers were on the department, and that it is nice to know there are some people out there willing to volunteer.

Chief Vandevoorde contacted and had C.A.R.E. come out to the Admin. Building and Station One to test for mold again. We should have a report soon. Also, the City Building Department will come out to do an inspection and assessment on the buildings. And McNeil & Co., our new insurance provider, is scheduled to come out to do a risk assessment for the District. These reports will then be used in our grant proposal for the new station.

A list of the fire inspections done by Sean Canada for the month of December was also included in the packet.

NEW BUSINESS

Set Board of Directors meetings -

Kent Lindsay made a motion to accept Resolution No. 1, Series 2016, Resolution to Set Regular Meetings of the Board of Directors, Lori Johnson seconded. Resolution No. 1, Series 2016 was adopted on the following vote:

Johnson	Lindsay	Woodman	Wright	Lucero
Yes	yes	yes	yes	yes

2016 Election – The Cortez Fire Protection District will hold its regular Special District Election this year. Election day will be May 3, 2016.

Sherri Wright made a motion to accept Resolution No. 2, Series 2016, Election Resolution Appointing A Designated Election Official And Authorizing Designated Election Official To Cancel Election, Lori Johnson seconded. Resolution No. 2, Series 2016 was adopted on the following vote:

Johnson	Lindsay	Woodman	Wright	Lucero
Yes	yes	yes	yes	yes

Sherri Wright made a motion to accept Resolution No. 3, Series 2016, Election Resolution For 2016 Regular District Election, Kent Lindsay seconded. Resolution No. 3, Series 2016 was adopted on the following vote:

Johnson	Lindsay	Woodman	Wright	Lucero
Yes	yes	yes	yes	yes

OLD BUSINESS

There was no old business.

EXECUTIVE SESSION

There was no executive session

ADJOURNMENT

Having no further business to come before the board, Lori Johnson made a motion to adjourn the meeting, Kent Lindsay seconded. The motion passed as follows:

Johnson	Lindsay	Woodman	Wright	Lucero
Yes	yes	excused	yes	yes

The meeting adjourned at 7:00 p.m.

Orly Lucero – President

Attest:

Kent Lindsay – Secretary/Treasurer