

**CORTEZ FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING  
August 10, 2016**

**CALL TO ORDER and PLEDGE OF ALLEGIANCE**

President Orly Lucero called the meeting to order at 6 p.m. in the meeting room at Station #1. Roll call followed after the Pledge of Allegiance and the board members present were Rodney Branson, Sherri Wright and Orly Lucero. Kent Lindsay and Buck Woodman were absent. Administrative Assistant Wendy Mimiaga and Chief Jeff Vandevoorde were also present.

Sherri Wright made a motion to excuse Kent Lindsay and Buck Woodman from the meeting, Rodney Branson seconded. The motion was approved on the following vote:

Branson	Lindsay	Woodman	Wright	Lucero
yes	absent	absent	yes	yes

**APPROVAL OF THE AGENDA**

Sherri Wright made a motion to approve the agenda for the August 10, 2016 Board of Directors meeting, Rodney Branson seconded. The agenda was approved on the following vote:

Branson	Lindsay	Woodman	Wright	Lucero
yes	excused	excused	yes	yes

**APPROVAL OF MINUTES**

The minutes from the regular Board meeting, held on July 13, 2016, were brought before the board for approval. President Lucero pointed out that on page one (1) under Approval of the Agenda, Ms. Johnson was listed in place of Mr. Branson.

Sherri Wright made a motion to approve the minutes for the regular Board of Directors meeting held on July 13, 2016, as amended with the correction made on page one (1), Rodney Branson seconded. The minutes for the meeting were approved on the following vote:

Branson	Lindsay	Woodman	Wright	Lucero
yes	excused	excused	yes	yes

**BILLS AND ACCOUNTS**

The board reviewed the list of bills, accounts and the financials included in the Board packet. Ms. Wright thanked Chief Vandevoorde for all his work in overseeing the budget.

Sherri Wright made a motion to accept the bills and financials including the supplemental list of bills, Rodney Branson seconded. The motion passed on the following vote:

Branson	Lindsay	Woodman	Wright	Lucero
yes	excused	excused	yes	yes

## **PUBLIC COMMENT**

There was no public comment.

## **CORRESPONDENCE**

Included in the packet was one photo from the Cortez Journal from July 22, 2016, and two (2) thank you notes.

President Lucero commented that Mr. Lindsay wanted to thank everyone for all the help while his grandbaby was in the hospital. Chief Vandevoorde explained that the District sent a card with a \$100 gift card to Matt and Wendy Lindsay to help with incidentals while they were at the hospital in Albuquerque, NM.

## **REPORT FROM THE ADMINISTRATIVE ASSISTANT**

A report of the current financial accounts was included in the packet. The county treasurer's office distributed a total of \$46,891.12 to the district for the month of July, 2016. \$30,304.27 for the general mill levy, and \$16,586.85 for the additional mill levy.

The balance in the State Farm account, as of July 31, 2016, was \$650,255.90 with interest earned in July, 2016 of \$248.48, year to date earnings are \$1,649.88. The interest rate remained at 0.45%.

The business money market account at 1<sup>st</sup> Southwest Bank had a balance of \$130,183.58 as of July 29, 2016, Interest earned in July, 2016 was \$26.64, year to date earnings are \$189.78. The annual percentage yield remained at 0.25%.

The 3 year jumbo CD of \$257,092.42 at 0.60% earned \$128.60 on July 13, 2016. Total interest paid on the CD to date is \$3,745.99 for an updated balance of \$260,838.41.

The \$250,000.00 CD deposited at the First National Bank of Cortez on February 14, 2014 for five (5) years with an interest rate of 0.98% has a current balance of \$254,942.22 as of February 12, 2016. The \$300,000.00 CD deposited at the Community Banks of Colorado for five (5) year CD at 1.15% has a current balance of \$303,260.96 as of March 23, 2016. Neither of these accounts produce a monthly statement, and only update on a yearly basis. There was no current update for either of these CD's.

It was reported that the total earned on the reserve funds for July was \$404.72 and the total in the reserve accounts was \$1,599,481.07.

The economy still remains strong. The unemployment rate remained at 4.9% in July, while adding 255,000 jobs. The average number of jobs added over the last six (6) months is 189,000 per month, even with the poor showing in May. The Labor Force Participation also rose to 62.8% in June with an additional 400,000 joining the labor force. The Average Hourly Earnings also increased 0.3% for an overall twelve (12) month gain of 2.6%. With the continued strong economy, the Fed will look more closely at raising the Fed Funds Rate in either September or December. It will probably not be more that 0.25%. Ms. Mimiaga explained that it is not anticipated to affect the rate for our upcoming lease purchase too much.

## **REPORT FROM THE ASST. CHIEF**

Asst. Chief Shawn Bittle was not present for the meeting. Chief Vandevoorde reported that he is at the National Fire Academy for two (2) weeks. The program he is attending is for two (2) weeks

a year for four (4) years, along with multiple assignments and papers due throughout each year, to receive the grade of Executive Fire Officer. This is his last year to attend this elite program from which he will be graduating. This certification and training is required for most Chief's positions. All cost are covered. We will lonely need to pay for his food voucher.

Chief Vandevooded reported to the Board that Asst. Chief Bittle has been working hard on the Fire Academy and doing a great job. The class has over an 80% pass rate to date. The class will be done and graduating in October. The Asst. Chief will also be teaching the Fire Engineer program beginning in September. This will lead to a State certification for an Apparatus Operator. We also have three (3) firefighters starting the EMT class. All three (3) have signed the contract.

### **REPORT FROM THE FIRE CHIEF**

Chief Vandevoorde went over his report and list of meetings that were included in the packet. The Chief congratulated firefighters Troy Rightmire and Tyrell Matthews on delivering a baby. Since SW Ambulance now has an ambulance stationed in Mancos and Dolores, there is only one (1) currently stationed in Cortez. As we run many back to back calls, our firefighters are very busy, sometimes having to wait for an ambulance to arrive on scene. Rightmire and Matthews were first on the scene, South 160, and had to wait for the ambulance to get there from Mancos. Firefighter Matthews described the call as a couple coming from Towaoc who were not going to make it to the hospital to deliver the baby. The ambulance was coming from Mancos and was just passing Mesa Verde. The Rescue met them on the side of the road just past CR G where the woman was indeed having the baby. The birth went well and both mother and daughter were in good health. Chief Vandevoorde told the Board that most firefighters go their whole career without delivering a baby, and here we have two firefighters not long out of the academy being called to do so. The Chief was very proud of his firefighters.

The old air compressor, twenty (20) years old, that has been stored in the warehouse, was sold to Mesa Verde National Park for \$3,000. The Park has been trying to buy a compressor for the past five (5) years to purchase one, they are around \$45 - \$50K, but they have consistently been turned down. This has forced their firefighters to come down to Station 1 to fill their air bottles. This will be very beneficial to the Park.

There were 173 calls during the month of July, 131 EMS calls, 35 fire calls and 7 vehicle accidents. The total number of calls to date, for 2016, is 1,129.

The Chief had included in his report that he thought we had done well with our grant presentation to the DOLA Board on July 19, 2016. We were just notified that we have been granted full funding, \$2 million, for the Energy Impact Grant, for the new fire station. We will have a resolution for the Board to pass at the next Board of Directors meeting to accept the grant. The architect has already been contacted to draw up the contract for the construction documents. We will be meeting with Ken Charles in the next few weeks to go over the grant and how it will work. The Chief explained that this could not have come at a better time as the current station is deteriorating faster than we can make repairs. The roof needs to be replaced at a cost of \$30 thousand, the electric panel was just 'fried' due to the excessive water leakage into the building, not to mention the mold, etc. Ms. Mimiaga added that the next Energy Impact grant cycle, that had been put on hold, has been opened with a due date of September 6, 2016. However, the tier two grant has been lowered to a maximum amount of only \$1 million. We could not have built the new station with only a \$1 million grant. Ms. Wright congratulate the staff on the grant award and thanked them all their hard work. Mr. Branson inquired about the estimated cost for the project. The Chief explained that it is currently estimated at just over \$4 million. We now have \$2 million from the Energy Impact Grant, the District has \$1 million for the match, and we will lease purchase the additional \$1 million.

Chief Vandevoorde reconfirmed with the Board the Fiscal Affairs Committee meeting scheduled for Wednesday, September 7, 2016.

The Chief passed around some additional paper work needed for the State Farm Bank that was generated due to the changes of signatories for the account. Included was a resolution the State Farm Bank needs the Board to pass designating public depository and authorizing withdrawal of moneys.

Sherri Wright made a motion to accept the State Farm Bank resolution designating public depository and authorizing withdrawal of Cortez Fire Protection District moneys, Rodney Branson seconded. The motion passed on the following vote:

Branson	Lindsay	Woodman	Wright	Lucero
yes	excused	excused	yes	yes

Also included was the list of fire inspections for the month of July from Sean Canada.

### **NEW BUSINESS**

There was no new business.

### **OLD BUSINESS**

There was no old business.

### **EXECUTIVE SESSION**

There was no executive session

### **ADJOURNMENT**

Having no further business to come before the board, Sherri Wright made a motion to adjourn the meeting, Rodney Branson seconded. The motion passed as follows:

Branson	Lindsay	Woodman	Wright	Lucero
yes	excused	excused	yes	yes

The meeting adjourned at 6:18 p.m.

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Orly Lucero – President

Attest:

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Kent Lindsay – Secretary/Treasurer